

2016 CISC Leadership Symposium
 PLANNING COMMITTEE MEETING NOTES
 Oct 14, 2015 | 1pm-4pm | [GoToMeeting](#)
 Join: 1-408-501-7418

Topics	Notes	Person
Welcome		Peggy
Pre-con Update - School Visits	Finalizing number of visitors allowed at each site; two sites are committed and waiting on a third and possibly even a fourth. Finalizing transportation; one is within walking distance.	Michael
	Securing times for a jazz band; will solidify in mid-November	Frank
Subcommittee Updates		
<ul style="list-style-type: none"> • Breakout Sessions <ul style="list-style-type: none"> • Recruitment goal for committee 	31 RFPs as of today; all will be ranked for filling in in the event of dropouts	Melissa
<ul style="list-style-type: none"> • Signage/Logistics <ul style="list-style-type: none"> • Room boxes 	Stephany has the room boxes and will replenish them.	Hilma
<ul style="list-style-type: none"> • Sponsorships 	Sponsors are still being sought. Kitty asked if Learn for Life had been contacted yet. Melissa will check.	Melissa for Yee
<ul style="list-style-type: none"> • Website and App 	Suggested that the app provide directions to the Golden State Theatre; Better Together app should be reviewed. Also suggested that the schedule be included, an option to create your own schedule, Twitter and Facebook feeds. It should be easy to use, maybe links to the website since all information is already there. Include in the schedule the presentation title, presenter, link to their ppt? Link to the website.	Group
<ul style="list-style-type: none"> • Registration Update <ul style="list-style-type: none"> • Current status/Timeline 	Registration is at 953; Portola and Marriott are sold out. She has been in touch with other hotels. Will be working with the registration list re: blocks of rooms reserved. Kitty estimated we'd be capped at 1,100 by Thanksgiving probably due to the fact that we opened registration on August 1. Stephany reported that some regions have said they just received information about the event. Jan heard in her region that not all Asst. Supts have gotten the information out yet. She's responding and cc:ing when people complain about late notice. Kitty observed that registration opened in August, information was out by mid-August, there have been two full months to register. Another problem/complaint has been that the hotels are booked. The limitation on holding rooms was a good choice.	Stephany
Committee Dinner Location (Feb)	Committee dinner will be at Café Fina; a flyer will be sent out soon.	Peggy
CUE Update	Will be presenting best sessions from CUE Rockstar Administrators, LCAP Edition; Film Festival – student media/work, sharing of best practices, affordability of filming; Student Showcase scenarios – regional best practices in schools, 3-minute TED talks, Q&A from moderator. Similar to ISTE.	Jon

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UPCOMING MEETINGS

DATE	TIME	IN-PERSON or CONF. CALL?	DETAILS
Nov 18, 2015	1-4pm	Conference call	https://global.gotomeeting.com/join/981555517 Join: 1-408-501-7418
Dec 9, 2015	1-3pm	Conference call	https://global.gotomeeting.com/join/149044893 Join: 1-408-501-7418
Jan 27, 2016	1-4pm	In-person	SCOE Conference Room A (1 st Floor) https://global.gotomeeting.com/join/254522085 Join: 1-408-650-3123 Access code: 254-522-085
Feb 23, 2016	1-3pm	In-person	Monterey